

Appendix 4

College Sport Wellington Request for Student to play for another School

To be returned to College Sport (csw@collegesport.org.nz) by the Host School for approval before any change effected.

Dear *[Principal of Host School]*

[Student's name] is enrolled at our school as a full time student and wishes to play *[Code]*. Our school has insufficient student numbers to make up a team in this code.

College Sport Wellington has Bylaws [#7,] that allow students, by agreement between Principals, to play for another school.

Accordingly, as required by the College Sport Bylaws, *[Student's name]* and *his/her* parents have approached me and sought a request to play *[Code]* for your school.

In doing so *he/she* would guarantee to meet the dues your school levy for that sport, attend trainings required of them and accept whilst in the sporting arena, your school's behavioural expectations.

Unless an exemption has been granted by College Sport, *he/she* also understands that as per the College Sport Bylaws, they will be ineligible to play for your school's first team.

Would you please consider this request and unless you have an objection, return a signed copy of this to me at your earliest convenience so this can proceed. I will then also send an email copy to College Sport Wellington.

Yours sincerely

Principal of Student's School]

Student

Parent/Caregiver

Dear XYZ *[Principal of student's school]*

We are happy to have *[Student's name]* play *[Code]* for our school.

Your Sports Coordinator should now liaise with our Sports Coordinator to make these arrangements.

Yours sincerely

Principal signature [Host School]